



Dear Exhibitor,

The Indiana Society for Respiratory Care Program Committee is pleased to invite you to our 2007 Respiratory Care Seminar. The conference returns to Indianapolis this year, and will be held at the Sheraton Indianapolis City Centre in downtown Indianapolis on September 20 and 21. Again this year we expect about 300 participants from Indiana and the surrounding states.

The seminar this year will take on a slightly different format. In addition to two full days of educational offerings in Respiratory Care, we will also feature a full day program on Friday focusing on sleep medicine.

Vendor booths will be available for each day, with discounted packages available for both days. Special sponsorship packages are also available. Booth rental and sponsor packages are outlined on the accompanying application. If you have any questions, please feel free to call Craig Traxler at (260) 373-4372 or email ctraxler@in-isrc.org. **Get your application in early, because booth space is limited.**

The theme for this years' seminar is "**PULMONOPOLY**". The therapists attending the conference will choose a "Best of Show" Booth. The Program Committee also will recognize one sponsor for outstanding support of our state society.

We look forward to seeing you at the show.

Craig Traxler
ISRC Exhibits Coordinator

Pat Ingle
ISRC Program Chairperson

BOOTH RENTAL INFORMATION

Booth Rental Rates:

Thursday only	\$425 (\$400 if payment is received before 8/22/07)
Friday only	\$425 (\$400 if payment is received before 8/22/07)
Thursday and Friday	\$675 (\$650 if payment is received before 8/22/07)

All booths are 8' x 8'. Booth Rental includes a six foot draped table, two chairs, and registration for two attendants (Additional attendants may be registered for a fee of \$50.00 each (maximum of 4 additional). Lunch is not provided. ***Electricity is not included in the above price.***

Schedule for Exhibitors:

Wednesday September 19, 2007

6:00pm - 8:00pm.....Set up and registration for Thursday Exhibitors

Thursday, September 20, 2007

7:00am-8:00am.....Set up and registration

8:00am-5:00pm.....Exhibit Hours

5:00pm.....Take Down Exhibits

Friday, September 21, 2007

7:00am-8:00am.....Set up and registration

8:00am-2:00pm.....Exhibit Hours

2:00 pm.....Take Down Exhibits

EXHIBITOR AGREEMENT: ISRC, September 20 & 21 2007

THIS AGREEMENT is made by and between the Indiana Society for Respiratory Care, hereinafter referred to as ISRC and _____
Herein after referred to as Exhibitor.

WITNESSETH. That in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

FIRST. ISRC will permit Exhibitor to occupy booth(s) during the State Meeting and Exhibition. Booth set up will be as listed in the Schedule for Exhibitors on the attached sheet. An attendant must be present in booth during all exhibit hours.

SECOND. Exhibitor will pay booth rental to ISRC as described in the Booth Rental Information on the attached sheet.

THIRD. The Exhibitor has the right to cancel this agreement, without penalty, thirty (30) days prior to the State Meeting. Cancellation to be effective when written notice is received by ISRC Exhibits Coordinator. In the event of cancellation, all rights, liabilities, and obligations shall terminate.

FOURTH. In the event that Exhibitor cancels this agreement less than thirty (30) days prior to the State Meeting, all rights, duties, liabilities, and obligations shall terminate, except the Exhibitor agrees to pay ISRC one-fourth the rental fee. ISRC shall retain the penalty fee from the payment made by Exhibitor. Such cancellation shall be effective when written notice is received by ISRC Exhibits Coordinator.

FIFTH. In the event the Exhibitor cancels this agreement any time less than ten (10) days prior to the State Meeting, the Exhibitor shall remain liable for and agrees to pay ISRC the full rental fee reserved hereunder.

SIXTH. Exhibitor agrees not to sublet to any other person or organization any right to occupy any booth, or part of any booth, covered by this agreement without first obtaining the written consent of an authorized ISRC member.

SEVENTH. Exhibitor hereby indemnifies ISRC against and hold ISRC harmless from any and all claims arising from the death of or injury to Exhibitor or Exhibitor's personnel and from any and all claims arising from the loss or damage to Exhibitor's property during the period in which ISRC occupies the Radisson Hotel City Centre.

IN WITNESS WHEREOF, the parties have executed this contract on the dates set forth below.

Exhibitor's Authorized Representative

Signed: _____

Date: _____

Exhibitor rules and regulations are listed elsewhere on this document. This contract/application must be signed before exhibit space will be allocated. This contract/application will not be effective until accepted by the ISRC Exhibits Coordinator.

ISRC SEMINAR 2007 – EXHIBITOR/SPONSOR OPTIONS

(please check the option your company is choosing)

_____ THURSDAY ONLY EXHIBITOR / VENDOR. (Respiratory Care) Number of booths requested _____ @ \$400.00 if paid by 8/22/07. After 8/22/07, cost will be \$425.00. Booths assigned by the ISRC Exhibit coordinator. Special consideration will be given to sponsors.

_____ FRIDAY ONLY EXHIBITOR / VENDOR. (Sleep Medicine) Number of booths requested _____ @ \$400.00 if paid by 8/22/07. After 8/22/07, cost will be \$425.00. Booths assigned by the ISRC Exhibit coordinator. Special consideration will be given to sponsors.

_____ THURSDAY and FRIDAY EXHIBITOR / VENDOR. Number of booths requested _____ @ \$650.00 if paid by 8/22/07. After 8/22/07, cost will be \$675.00. Booths assigned by the ISRC Exhibit coordinator. Special consideration will be given to sponsors.

_____ BREAK SPONSOR. Donation in the amount of \$750.00 enclosed. Booth included. Brochure listing and sponsor sign will be provided if received by **5/20/07**.

_____ SPEAKER SPONSOR. Donation to be determined based on speaker expenses. Minimum donation of \$1000.00 for local speaker. Booth included. Brochure listing and sponsor sign will be provided if received by **5/20/07**.

_____ DONOR. We cannot participate, but wish to contribute \$_____ to the seminar. Donors will be recognized by the ISRC President at the event.

Limited space is available for respiratory or sleep medicine related advertisement in our official program booklet that will be distributed to all participants. If interested please contact Craig Traxler by August 20 at (260) 373-4372 or ctraxler@in-isrc.org.

A themed T-shirt will be on sale to participants at the seminar. A limited number of spaces on the "Pulmonopoly" board will be available to sponsors on a first come-first serve basis. Get your application in early to earn this special recognition. Contact Craig Traxler at (260) 373-4372 or ctraxler@in-isrc.org.

Electrical needs must be Pre-arranged with the Radisson City Centre. Accommodations on site will not be possible!

\$_____ TOTAL FINANCIAL FEES INCLUDED WITH CONTRACT

Check method of payment below.

Check (payable to Indiana Society for Respiratory Care)

ISRC

ATTN: VENDOR COORDINATOR

P.O. BOX 50987

INDIANAPOLIS, IN 46250-0987

Phone (260) 373-4372

Credit Card Payment via PAYPAL - go to the ISRC website (www.in-isrc.org) to Access this payment option

Please return this page to the ISRC Exhibitor Coordinator.

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Initials _____

ISRC SEMINAR 2007 – EXHIBITOR/SPONSOR INFORMATION

Name of Company: _____
Address: _____
City _____ State _____ Zip _____
Telephone: _____ Fax: _____

Name of Contact: _____ Email _____
Address: _____
City _____ State _____ Zip _____

Name of the two Booth Attendants:

Number of additional attendants _____ @ \$50.00 each
Name(s) of additional attendants _____

We do not wish to be placed next to the following companies: _____

Your payment must accompany your contract/application

Make checks payable to Indiana Society for Respiratory Care

Mail application and check to: ISRC
ATTN: VENDOR COORDINATOR
P.O. BOX 50987
INDIANAPOLIS, IN 46250-0987
Phone – (260) 373-4372

Credit Card payment option is available through PAYPAL.
See ISRC website to access this option (www.in-isrc.org)

Please return this page to the ISRC Exhibitor Coordinator.

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ISRC SEMINAR 2007 – EXHIBITOR RULES AND REGULATIONS

The following rules and regulations are not intended to restrict exhibitors, but to provide an environment where all exhibitors can operate efficiently without undue interference from other exhibitors.

All cylinders containing oxygen, compressed air or other medical gas must be secured by strap, stand or cart to prevent tip over. Exhibitors not complying with this regulation will not be permitted to use such cylinders in the exhibit area.

Each exhibitor must make provisions for the safeguarding of his goods, materials, equipment, and displays at all times. The hotel provides regular building security for the safety, protection and convenience of guests and Convention Center property. The Society will not be responsible for loss of any material or for any cause.

Each exhibitor must keep an attendant in his/her display during the open hours of the exhibition as listed under "Exhibit Hours" listed elsewhere in this application.

Distribution of refreshments or other products for consumption on the premises will be limited to packaged items (ie: wrapped candies, bottled water). Non-packaged items such as fresh cookies, etc are not permitted.

Individuals, manufacturers, dealers or firms conducting business or attempting to solicit in the exhibit area, hotel property or immediate vicinity, without having secured booth space, will be expelled from the meeting.

All of the exhibitor's activities must be kept within the area they have contracted. No person, signs, distribution of materials or other attention-attracting devices will be permitted outside the area. Exhibitors shall be bound by the contract and all business activities shall be conducted within the allotted exhibit area.

Exhibitors violating any of the Exhibit Rules and Regulation will be subject to expulsion from the convention. Determination of such violations will be made by the ISRC Program Chairperson.